

THE UNIVERSITY OF WYOMING

Minutes of the Trustees
July 22, 1983

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THE UNIVERSITY OF WYOMING

Minutes of the Trustees
July 22, 1983

A regular meeting of the Trustees of the University of Wyoming was called to order by President McCue at 3:15 p.m. on July 22, 1983, in the Board Room of Old Main.

ROLL CALL

The following Trustees were in attendance: Chapin, Coulter, Hinckley, McCue, Mickelson, Miracle, Quealy, Rochelle, Sawyer, Smith, and ex officio member Veal. Trustee members Gillaspie and Updike and ex officio members Herschler, Simons, and Rissler were absent. Kristi Wallin represented ASUW. Also present were: Allan Spitz, Vice President for Academic Affairs; Robert A. Jenkins, Vice President for Research and Graduate Studies; Durward A. Long, Acting Vice President for Finance; William G. Solomon, Special Assistant to the President; Vern Shelton, Assistant to the President for Information; Joyce Scott, Associate Vice President for Academic Affairs; James Hurst, Associate Vice President for Academic Affairs; Terry Jenkins, Chairperson of the Faculty Senate; and Greg Raymond, Chairperson of the Staff Council.

APPROVAL OF MINUTES

President McCue asked if there were any corrections or additions to the minutes of the meeting of May 14, 1983. There were no corrections

or additions and Mr. Chapin moved that the minutes of May 14, 1983, be approved as circulated. The motion was seconded by Mr. Hinckley, and it carried.

RATIFICATION OF
EXECUTIVE COMMITTEE
ACTIONS

President McCue reported on the conference call meeting of the Executive Committee of the Trustees, which was held on June 15, 1983, with Trustees McCue, Miracle, and Smith participating. Trustee Gillaspie was absent. Also participating in the conference call were President Veal and Mr. Solomon.

Dr. Veal said that at the May 14, 1983 Trustees' meeting, the Board voted to change the assignment of Dr. Harold J. Tuma from the administrative positions of Dean of the College of Agriculture, Director of Agricultural Experiment Station, and Director of Agricultural Extension, to the position of Professor of Animal Science. On May 27, 1983, Trustee President McCue received a written request from Dr. Tuma for a reexamination of his recent performance review as Dean of the College and the subsequent Trustee action associated therewith. This request was circulated to members of the Executive Committee on June 6, 1983. After a detailed consideration of the issues relating to Dr. Tuma's request, which included a report from President McCue as to his informal discussions on the matter with a number of other Trustees, the Executive Committee decided that Dr. Tuma's request for reconsideration of his change in assignment be denied. Further, President McCue was directed by the Executive Committee to communicate to Dr. Tuma that such decision was final, and exhaustive of all internal administrative remedies available.

In a separate context, the Executive Committee considered the proposed agreement between the Trustees and the Natrona County Library Board regarding the housing of the University's library collection in Casper. University officials had been notified earlier in the year that Casper College would no longer be able to provide the space for housing of the University's collection beyond the beginning of the 1983 Fall semester. Subsequent negotiations between the University and the Natrona County Library produced an agreement whereby the Library would provide space for housing of the University's collection, provided the University would undertake the renovation of such space for these purposes. The costs of such renovation would be credited against the University's rental obligation for the initial three-year term of the agreement. Given the necessity for completing the renovation and relocating the collection prior to the commencement of the 1983 Fall semester, immediate Executive Committee action on the proposal was required. Therefore, the Executive Committee authorized the University to enter into an agreement with the Natrona County Library Board to implement the foregoing proposal, and further, authorized the University to award a contract for the renovation project to the lowest qualified bidder at the earliest possible date.

In accordance with Trustee Bylaws, Mr. Coulter moved that the foregoing actions of the Executive Committee be ratified. The motion was seconded by Mr. Sawyer, and it carried.

ELECTION OF W.R. COE
TRUST FUND COMMITTEE
MEMBERS

In accordance with Trustee Bylaws,
President McCue called for nominations
for the three members to be elected

to the W. R. Coe Trust Fund Committee. Upon a motion by Mr. Sawyer, second by Mr. Mickelson, Trustee Smith was nominated, the nominations ceased, and Trustee Smith was unanimously elected as member/Chairman of the W.R. Coe Trust Fund Committee. On a call for nominations to this Committee for the remaining two vacancies, Messrs. Mickelson and Sawyer were nominated. Trustee Sawyer withdrew his name from nomination. Subsequently, Mr. Chapin moved that Messrs. Mickelson and Rochelle be appointed to serve on this Committee and that nominations cease. The motion was seconded by Mr. Sawyer, and it carried.

1983-84 COMMITTEES OF
THE TRUSTEES

As a matter of record, following
is a list of the 1983-84 Committees
of the Trustees:

1983-84 COMMITTEES OF THE TRUSTEES

Executive Committee

Leo P. McCue, Jr., Chairman
Brian Miracle
W. R. Gillaspie
Carlin Smith

Athletic Committee

Carlin Smith, Chairman
Curtis Rochelle
Darrell Coulter
Gordon M. Mickelson
David Updike
Brian Miracle

W.R. Coe Trust Fund Committee

Carlin Smith, Chairman
Gordon M. Mickelson
Curtis Rochelle

Personnel Committee

Brian Miracle, Chairman
W. R. Gillaspie
David Updike
Thomas A. Sawyer
Carlin Smith
Patrick J. Quealy

Budget Committee

Donald E. Chapin, Chairman
Gordon M. Mickelson
Brian Miracle
W. R. Gillaspie
Patrick J. Quealy

Honorary Degree Committee

Donald L. Veal, Chairman
Darrell Coulter
Brian Miracle
David Updike
W. R. Gillaspie

Development Committee

Gordon M. Mickelson, Chairman
W. R. Gillaspie
Brian Miracle
Thomas A. Sawyer

Physical Plant and
Equipment Committee

Thomas A. Sawyer, Chairman
Curtis Rochelle
Darrell Coulter
Carlin Smith
David Updike
W. R. Gillaspie

Committee on Community
College Relations

John Hinckley, Chairman
Donald E. Chapin
Thomas A. Sawyer
Brian Miracle

Campus Planning Committee
Darrell Coulter

Academic Issues Committee

Donald E. Chapin, Chairman
Brian Miracle
David Updike
Thomas A. Sawyer
John Hinckley
Lynn Simons

ACADEMIC ISSUES COMMITTEE President McCue called on Mr. Chapin
for a report of the Academic Issues
Committee meeting held on July 28, 1983. Committee members
Chapin, Hinckley, Miracle, Sawyer, and ex officio members McCue
and Veal attended the committee meeting, along with other Trustees
and University staff. Committee members Updike and Simons were
absent. Based on discussions and recommendations from the
Academic Issues Committee, the following actions were taken by the
full Board.

JOINT DOCTORAL PROGRAM
IN MATHEMATICS AND
COMPUTER SCIENCE

Discussion was held on the request
for a new doctoral program leading to
the Doctor of Philosophy in Mathematics and Computer Science. This
request was made by the Departments of Mathematics and Computer
Science and the College of Arts and Sciences. The program, to be
administered jointly by these departments, would permit the
University to prepare needed graduates in theoretical computer
science, to prepare additional faculty to meet the serious
national shortfall in higher education, and to enhance existing

graduate programs in the two departments. Upon the recommendation of the Academic Issues Committee, Mr. Chapin moved approval of the new doctoral program leading to the Doctor of Philosophy in Mathematics and Computer Science, effective 1983 Fall semester. The motion was seconded by Mr. Quealy, and it carried.

REVISION OF CURRICULUM
IN THE DIVISION OF
HOME ECONOMICS

The Division of Home Economics in the College of Agriculture has requested approval to delete four separate majors in Home Economics (Consumer and Family Education Services, Dietetics, Home Economics Communications, and Home Economics Education). These four majors would be replaced by a new major -- Home Economics. This curriculum revision will permit consolidation of existing courses and faculty resources to provide a basic home economics education core upon which specializations may be built in a variety of areas. Mr. Chapin moved approval to delete the four separate majors in Home Economics (Consumer and Family Education Services, Dietetics, Home Economics Communications, and Home Economics Education) and to replace them with Home Economics, a new major, effective 1983 Fall semester. The motion was seconded by Mr. Smith, and it carried.

This concluded the report and recommendations from the Academic Issues Committee.

BUDGET COMMITTEE

President McCue called on Mr. Chapin for a report of the Budget Committee meeting held on July 22, 1983. Committee members Chapin, Miracle,

Quealy, Mickelson, and ex officio members Veal and McCue attended the committee meeting, along with other Trustees and University staff. Committee member Gillaspie was absent. Based on discussions and recommendations from the Budget Committee, the following actions were taken.

MANAGING THE KUEHN
ESTATE FUNDS

Mr. Chapin moved that the W. R. Coe

Trust Fund Committee be charged with the responsibility for the Charles Chacey Kuehn Estate funds and that the firm providing investment counsel for the Coe Estate funds, Funds Advisory Company, be selected temporarily for fiscal year 1984 to advise concerning the Kuehn stocks and bonds.

Further, he moved that for fiscal year 1984 the earnings of the funds be budgeted as follows: Agriculture, 30 percent; American Studies, 30 percent; American Heritage Center (acquisitions and archives), 30 percent; administrative costs, 10 percent; and that the Coe Trust Fund Committee review the needs of these respective recipients every year and make recommendations to the Trustees on the budgeting of the earnings. The motion was seconded by Mr. Hinckley, and it carried.

FACULTY COMPENSATION FOR
SUPPLEMENTARY INSTRUCTIONAL
ASSIGNMENT IN NONCREDIT
PROGRAM

As a matter of information only,

President Veal presented to the

Budget Committee a preliminary draft of a policy for compensation for supplementary instruction in non-credit programs and activities. A final policy will be presented to the Trustees for action at a later date.

ADOPTION OF FY 84 AUDIT
PLAN FOR INTERNAL AUDITOR

Mr. Chapin moved, Mr. Coulter
seconded, and it carried to adopt the

following Audit Plan for the Internal Auditor for fiscal year
1984.

I. Financial Audits

A. Affiliated Organizations

1. Cowboy Joe Club, Inc. (Audit of FY 83, accounting, financial statements, and tax return)
2. University of Wyoming Alumni Association, Inc. (Audit FY 83, accounting, financial statements, and tax return)
3. Wyoming State 4-H Foundation (Limited examination for its federal fiscal year ending September 30, 1983)
4. Friends of the University of Wyoming Art Museum, Inc. (accounting and tax return)

B. Annual University Audits

1. Golf Course operations
2. KUWR (accounting and financial statements)
3. Arena Ticket Office (audit of unsold tickets)
4. College of Human Medicine Casper and Cheyenne Family Practice Centers

C. Continuation of audit of Fund 54 (revolving funds) and Fund 55 (Auxiliary Enterprises funds)

II. Continued development of management audits and performance reviews

ADOPTION OF REVISED
TRAVEL POLICY

Mr. Chapin moved adoption of the
revised travel policy as attached in

Enclosure 1 and that the University administration be authorized to implement this policy with appropriate instructions, forms, and procedures. The motion was seconded by Mr. Hinckley, and it carried.

ACCEPTANCE OF CONTRACTS,
GRANTS, GIFTS, AND
SCHOLARSHIPS

Mr. Chapin moved acceptance of contracts, grants, gifts, and scholarships in the amount of \$3,301,836.82 covering the period April 22 through June 30, 1983. The motion was seconded by Mr. Rochelle, and it carried.

ANALYSIS OF FY 83
INCOME AND EXPENDITURES

As a matter of information only, President Veal presented that the statement of estimated and realized income for fiscal year 1982-83.

This concluded the report and recommendations from the Budget Committee.

PERSONNEL COMMITTEE

President McCue called on Mr. Miracle for a report of the Personnel Committee meeting held on July 22, 1983. Committee members Miracle, Smith, Sawyer, Quealy, and ex officio members McCue and Veal attended the committee meeting, along with other Trustees and University Staff. Committee members Gillaspie and Updike were absent. Based on discussions and recommendations from the Personnel Committee, Mr. Miracle moved that the following faculty appointments, clinical faculty appointments, administrative appointments, changes in assignment, reappointments, tenure, leaves of absence, retirements, rescission of retirement, and retention over age 65, be approved. The motion was seconded by Mr. Smith, and it carried. Further, the Trustees acknowledged resignations, part-time appointments, Summer School faculty

6. Diane E. Hopkins as Supply Assistant Professor of Anthropology for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

7. Douglas P. Killian as Supply Assistant Professor of Journalism and Telecommunication for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

8. Eric W. Nye as Assistant Professor of English for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

9. Tedrow L. Perkins as Supply Assistant Professor of Music for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

10. Donald S. Richards as Visiting Assistant Professor of Mathematics and Statistics for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

11. Daniel Frederick Vickers as Assistant Professor of History for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

12. William Decker as Lecturer in English for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

13. Claude D. Fixler as Lecturer in Art for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

14. Stuart Greene as Lecturer in English for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

15. Judith Olson as Lecturer in the Science Mathematics Teaching Center for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

16. Gail A. Perez as Lecturer in English for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

17. Thomas L. Roberts as Lecturer in Computer Science for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

18. Robert L. Torry as Lecturer in English for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Commerce and Industry

19. Bruce A. Forster as Visiting Professor of Economics for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

20. Otto H. Chang as Assistant Professor of Accounting for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. (Rank contingent upon completion of doctoral degree requirements by August 25, 1983. If degree not

completed, rank will be Lecturer in Accounting). This is a tenure track appointment.

21. Don L. Coursey as Assistant Professor of Economics for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

22. R. Benjamin Reed as Assistant Professor of Business Administration for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

23. Randy R. Castello as Lecturer in Accounting for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

24. Melissa A. Trowbridge as Lecturer in Accounting for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Education

25. Gerald M. Maas as Assistant Professor of Physical Education and Director of Facilities and Intramural Sports for the 1983-84 fiscal year, effective July 1, 1983 at an annual (11-month) salary rate. This is a tenure track appointment.

In the College of Engineering

26. Mario G. Karfakis as Assistant Professor of Civil Engineering for the 1983-84 academic year, effective August 25, 1983, and for the period May 29, 1983 through June 30, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

27. Kim A. Weaver as Lecturer in Electrical Engineering for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

In the College of Law

28. John E. Myers as Visiting Associate Professor of Law for the 1983-84 academic year, effective August 25, 1983, at an annual (9-month) salary rate. This is a non-tenure track appointment.

29. Nancy S. Greene as Assistant Professor of Library Science for the 1983-84 fiscal year, at an annual (11-month) salary rate. This is a tenure track appointment.

In the Division of Intercollegiate Athletics

30. Mary G. McDonald as Assistant Women's Basketball Coach and Lecturer in Intercollegiate Athletics for the 1983-84 fiscal year, effective July 1, 1983, at an annual (11-month) salary rate. This is a non-tenure track appointment.

CLINICAL FACULTY
APPOINTMENTS

The clinical faculty appointments
in the College of Human Medicine

were approved for the 1983-84 fiscal year as listed in
Enclosure 2.

ADMINISTRATIVE
APPOINTMENTS

Based on the Personnel Committee's
recommendations, the following

administrative appointments were approved.

In the College of Agriculture

1. Thomas G. Dunn, Professor of Animal Science, was appointed as Acting Dean of the College of Agriculture, effective June 1, 1983. Dr. Dunn will serve until a permanent dean has been selected.

In the College of Arts and Sciences

2. Clarence W. Bahs, Professor of Theatre and Dance and Head of the Department of Theatre and Dance, was reappointed as Head of the Department of Theatre and Dance for a three-year term, August 25, 1983 through June 30, 1986.

3. Audie L. Blevins, Professor of Sociology, was appointed as Acting Head of the Department of Sociology for the period May 16, 1983 through December 31, 1983.

4. Robert S. Houston, Professor of Geology and Head of the Department of Geology, was reappointed as Head of the Department of Geology for a four-year term, August 25, 1983 through June 30, 1987.

5. Glen A. Rebka, Professor of Physics and Astronomy, was appointed as Head of the Department of Physics and Astronomy for a four-year term, August 25, 1983 through June 30, 1987.

6. William A. Reiners was appointed as Professor of Botany and Head of the Department of Botany for the period July 15, 1983 through August 24, 1983, and for the 1983-84 academic year, effective August 24, 1983, at an annual (9-month) salary rate. This is a tenure track appointment.

7. Joan Smith-Sonneborn, Professor of Zoology and Physiology, was appointed as Acting Head of the Department of Zoology and Physiology for the period August 1, 1983 through May 13, 1984.

8. Donald S. Warder, Professor of Recreation and Park Administration and Head of the Department of Recreation and Park

Administration, was reappointed as Head of the Department of Recreation and Park Administration for a three-year term, effective August 25, 1983 through June 30, 1986.

In the College of Commerce and Industry

9. Lyman McDonald, Professor of Statistics and Head of the Department of Statistics, was reappointed as Head of the Department of Statistics for a three-year term, August 25, 1983 through June 30, 1986.

In the Wyoming Water Research Center

10. Robert W. Brocksen was appointed as Director of the Wyoming Water Research Center and Professor of Zoology and Physiology with tenure, effective August 1, 1983, at an annual (11-month) salary rate.

CHANGES IN ASSIGNMENT

Based on the Personnel Committee's recommendations, the following changes in assignment were approved.

In the College of Education

1. Myron R. Basom, Professor of Educational Administration and Head of the Department of Educational Administration, was resigned as Professor of Educational Administration, effective May 31, 1983.

In the College of Engineering

2. Bruce R. Dewey, Professor of Mechanical Engineering, was reassigned as Professor of Mechanical Engineering (half-time), and Assistant Dean of the College of Engineering (half-time), effective August 25, 1983.

3. John W. Steadman, Professor of Electrical Engineering, was reassigned as Professor of Electrical Engineering (half-time), and Associate Dean of the College of Engineering (half-time), effective August 25, 1983.

In the College of Arts and Sciences

4. David Hofmann, Professor of Physics and Astronomy and Head of the Department of Physics and Astronomy, was reassigned as Professor of Physics and Astronomy, effective August 25, 1983.

5. A. Duane Porter, Professor of Mathematics and Director of the Science Mathematics Teaching Center, was reassigned as Professor of Mathematics, effective August 1, 1983.

In the Division of Intercollegiate Athletics

6. Danny A. Richards, Assistant Women's Basketball Coach and Lecturer, was reassigned as Head Women's Basketball Coach and Lecturer in Intercollegiate Athletics for the 1983-84 fiscal year, effective July 1, 1983.

REAPPOINTMENTS

The following faculty members were approved for reappointment for the 1983-84 academic year, unless otherwise indicated.

<u>Name</u>	<u>Department</u>	<u>Academic Rank</u>
<u>COLLEGE OF ARTS AND SCIENCES</u>		
Albertini, Diane L.	English	Lecturer
Anderson, Stanley H. (1983-84 fiscal year)	Zoology and Physiology	Professor
Declercq, Susan	English	Lecturer
Grubgeld, M. Elizabeth	English	Lecturer

Hanly, Jeri R.	Computer Science	Lecturer
Hubert, Wayne A.	Zoology and Physiology	Assistant Professor
Johnson, Abigail R.	English	Lecturer
Krumm, Margaret G.	English	Lecturer
Rhoades, Duane	Modern and Classical Languages	Supply Assistant Professor
Riccillo, Samuel C.	Communication	Assistant Professor
Tool, Dennis C.	English	Lecturer
Young, Gail S	Mathematics	Visiting Professor

COLLEGE OF COMMERCE AND INDUSTRY

Eckles, Robert W. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Professor
Fisher, Albert J. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Instructor
Jacobs, Lester W. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Associate Professor
Jones, Robert E. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Assistant Professor
Johnson, Patricia A (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Instructor
Magiera, Frank T. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Assistant Professor
Novotny, Timothy J. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Assistant Professor
Seward, Samuel M. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Associate Professor
VonRiesen, Richard D. (1983-84 fiscal year)	AFIT/Cheyenne	Temporary Professor

COLLEGE OF ENGINEERING

Azari, Mehdi	Petroleum Engineering	Assistant Professor
Cerni, Todd A. (7/1/83-12/31/83)	Atmospheric Science	Temporary Assistant Professor
Edgar, Thomas V.	Civil Engineering	Lecturer
Hines, Anthony L. (7/1/83-6/30/85)	Chemical Engineering	Adjunct Professor
Kim, Nack Joon	Mechanical Engineering	Supply Assistant Professor
Matthew, Harry L.	Civil Engineering	Lecturer
Miller, Ronal	Chemical Engineering	Assistant Professor
Polson, Donald E.	Civil Engineering	Lecturer
Sharma, Mrityunjai	Petroleum Engineering	Assistant Professor
Ula, A.H.M. Sadrul	Electrical Engineering	Associate Professor
Wechsler, Perry J.	Electrical Engineering	Lecturer

COLLEGE OF HEALTH SCIENCES

Beaver, Susan	Nursing	Temporary Assistant Professor
Hornibrook, Phyllis	Nursing	Temporary Assistant Professor

UNIVERSITY LIBRARY

Boettcher, Ruth (7/1/83-3/31/84)	Library	Assistant Professor
Davidson, Barbara J. (7/1/83-3/14/84)	Library	Temporary Assistant Professor

TENURE

David S. Watt, Associate Professor of Chemistry in the College of Arts and Sciences, was granted tenure, effective August 25, 1983. This tenure appointment was accidentally omitted in the May 13-14, 1983 Trustees' Report.

LEAVES OF ABSENCE

The following leaves of absence without pay were granted for the periods and under the conditions cited.

1. Bruce Dawson, Instructor in the School of Extended Studies, for the 1983-84 academic year, to complete a terminal degree.
2. Anthony P. Glascock, Associate Professor of Anthropology, for the 1983 Fall semester, and three-quarter time leave for the 1984 Spring semester, to complete research.
3. William R. Lindberg, Associate Professor of Mechanical Engineering, for the 1984 Spring semester, to complete research.
4. Garth M. Massey, Associate Professor of Sociology, for the 1983 Fall semester and three-quarter time leave for the 1984 Spring semester to complete research.
5. Samuel M. Seward, Associate Professor in the AFIT Program, for the period October 1, 1983 through September 30, 1984, to complete research.
6. Nancy L. Stanton, Associate Professor of Zoology and Physiology, for the period August 1, 1983, through May 13, 1984, to serve as Director of the ecological sciences program for the National Science Foundation.

7. Andrew Vanvig, Professor of Agricultural Economics, for the period July 6, 1983 through August 24, 1983, for personal reasons.

RETIREMENTS

The individuals listed below were approved for retirement on the dates and under the conditions indicated.

<u>Name</u>	<u>Position</u>	<u>Effective Date of Retirement</u>
Herman Fanning	Zone Supervisor Custodial Dept. Physical Plant	9/5/83 with designation as <u>Retired</u>
Peter E. Samuels	Cement Mason Physical Plant	7/8/83 with designation as <u>Retired</u>
Paul O. Stratton	Professor of Animal Science	7/8/83 with designation as <u>Emeritus</u>
Thyra J. Travsky	Office Assistant IV Agricultural Extension	7/29/83 with designation as <u>Retired</u>

REVISION OF RETIREMENT

At the May 14, 1983 Trustees' meeting, the retirement of Perry B. Coxe was approved, effective August 31, 1983. Mr. Coxe has requested that this action be rescinded. The Trustees approved Mr. Coxe's request.

RETENTION OVER AGE 65

In accordance with the Regulations of the Trustees permitting annual reappointment of individuals beyond age 65, Verne J. Varineau, Professor of Mathematics, was reappointed for the 1984 fiscal year.

RESIGNATIONS

The following resignations,
effective on the dates indicated,

were acknowledged.

1. Stephen J. Goldman, Assistant Professor in the University School, May 26, 1984.
2. Philip M. Hoyt, Professor of Civil Engineering, August 15, 1983.
3. Bette Keltner, Assistant Professor of Nursing, May 14, 1983.
4. Donald A. Kennedy, Professor of Family Practice/Laramie, June 30, 1983.
5. Thomas Michael Leonard, Lecturer in English, May 14, 1984.
6. Bettina J. Manzo, Assistant Professor of Library, May 3, 1983.
7. Margie R. McDonald, Lecturer in Intercollegiate Athletics and Women's Basketball Coach, May 31, 1983.
8. Keith K. Raitt, Associate Vice President for Finance, August 9, 1983.
9. Barbara E. Underwood, Assistant Professor of Library, June 30, 1984.
10. Molly B. Vass, Assistant Professor of Counselor Education, August 24, 1983.

PART-TIME APPOINTMENTS

As a matter of information only,
the part-time appointments were

reported to the Trustees.

SUMMER SCHOOL APPOINTMENTS

The Summer School faculty appointments were reported to the Trustees as a matter of information.

RETIREMENT

In the May 13-14, 1983 Trustees' Report, Glenn B. Mullens retirement date was reported as May 15, 1983. The correct date is May 13, 1984. This item was reported for information only, as action was taken on the correct date.

This concluded the report and recommendations from the Personnel Committee.

ATHLETIC COMMITTEE

President McCue called on Mr. Smith for a report of the Athletic Committee meeting held on July 22, 1983. Committee members Smith, Rochelle, Coulter, Mickelson, Miracle, and ex officio members McCue and Veal attended the Committee meeting, along with other Trustees and University staff. Based on the report and recommendations from the Athletic Committee, the following actions were taken by the full Board.

FOOTBALL STADIUM
SCOREBOARD

Dr. Cunningham advised the Committee that, following extensive efforts over the past several months to identify prospective sponsors for new scoreboards in the football stadium, the University has received a proposal from Coors beer company committing sponsorship for one-half of the cost (\$214,000) of the new scoreboards. Based on the Athletic Committee's recommendation, Mr. Smith moved

that the Coors proposal be accepted. The motion was seconded by Mr. Mickelson, and it carried.

With respect to obtaining sponsorship for the other half of the scoreboard cost, the Committee also expressed its support for exploring the possibility of sponsorship by any one of the various soft drink manufacturers, in return for an exclusive beverage concession for a specified period of time. This mechanism would be implemented through a competitive bid process, with detailed specifications to be developed by the administration as soon as possible. Mr. Smith moved approval of the foregoing concept. The motion was seconded by Mr. Rochelle, and it carried.

REPORT ON WAC
SUMMER MEETINGS

The Athletic Committee heard a report by Dr. Cunningham regarding the proceedings of the recently completed Western Athletic Conference summer meetings. As expected, the agenda of these meetings were devoted largely to discussions relating to football television rights. In light of the possibility that a stay of the recent decision of the 10th Circuit Court of Appeals could have been lifted at any time, which would have invalidated the existing television contracts between the NCAA and ABC/CBS, the Conference schools were vitally concerned that alternative options for marketing football television rights would be available.

In recent action by the U.S. Supreme Court, however, the stay of the 10th Circuit Court order was upheld, and as a consequence existing television contracts will remain in effect for the 1983

season. Development of various options for succeeding years will continue in the following months.

IMPACT OF NEW SCHOLASTIC
PROBATION STANDARDS

In a separate connection, Mr. Smith raised some questions regarding the implications for student athletes of new scholastic probation standards. Although the standards are being applied uniformly to all students, they may be seen to have a different impact on the eligibility of the student athlete, due to some technicalities found in NCAA regulations.

The Committee asked that the administration prepare a report on this matter for review by the Trustees at the September meeting.

MISCELLANEOUS ITEMS

Finally, Dr. Cunningham distributed for the information of the Trustees the proofs of new tickets for the 1983-84 basketball season and reported further that football season ticket sales for the forthcoming season now stand at 6,650, a figure roughly equal to tickets sold at this time last year.

This concluded the report and recommendations from the Athletic Committee.

DEVELOPMENT COMMITTEE

President McCue called on Chairman Mickelson for a report of the Development Committee meeting held on July 22, 1983. Committee members Mickelson, Miracle, Sawyer, and ex officio McCue and Veal attended the committee meeting, along with other Trustees and University staff. Committee member Gillaspie was absent. Based

on discussions and recommendations from the Development Committee, the following actions were taken by the full Board.

DEVELOPMENT OF A LEASE AND
SERVICES AGREEMENT WITH
UNIVERSITY OF WYOMING
FOUNDATION

For purposes of background, Dr. Veal reminded the Development Committee that, at their regular meeting of November 18, 1982, the Trustees had approved an agreement with the Board of Directors of the University of Wyoming Foundation, designating the Foundation as the primary fund-raising organization for the University, and setting forth in general terms the manner in which the two entities are to function in mutual support of one another. Following extensive discussion in recent months, representatives of the University and the Foundation have reached further agreement in principle as to the specific means of implementing that previous understanding.

Dr. Veal proposed that the University develop a Lease and Services Agreement with the UW Foundation, to provide for the following:

(1) A long-term lease of the Guthrie property, located at 12th Street and Ivinson Avenue, to the University of Wyoming Foundation.

(2) Construction by the Foundation of a major building addition to the existing improvements on the property, with plans and specifications for such addition to be reviewed and approved in advance by the University. Upon completion of the addition, the resulting improvements would be available for joint usage by the University, the Foundation, and the UW Alumni Association for

purposes of office space, official entertainment, limited temporary housing for guests and visiting dignitaries, and related purposes. Such joint usage would be coordinated under guidelines to be developed by mutual agreement of the parties.

(3) Upon expiration of the long-term lease of the premises, title to the additional improvements constructed by the Foundation would pass automatically to the University.

(4) The Foundation would have primary responsibility for coordination and promotion of private fund-raising efforts on behalf of the University, and would bill the University on a periodic basis for services rendered.

Based on the Development Committee's recommendation, Mr. Mickelson moved that the administration be authorized to develop a draft of a lease and services agreement which would incorporate the foregoing concepts, and to present such an agreement to the Trustees for action at their September meeting. The motion was seconded by Mr. Sawyer, and it carried.

This concluded the report and recommendations from the Development Committee.

PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

President McCue called on Chairman Sawyer for a report of the Physical Plant and Equipment Committee meeting held on July 22, 1983. Committee members Sawyer, Coulter, Rochelle, Smith, and ex officio members McCue and Veal attended the committee meeting, along with other Trustees and University staff. Committee members Gillaspie and Updike were absent. Based on discussions and recommendations

from the Physical Plant and Equipment Committee, the following actions were taken by the full Board.

AWARD OF BID ON STATE VETERINARY-STATE CHEMISTRY LABORATORY BUILDING Bids were received on June 15, 1983 for the State Veterinary-State Chemistry Laboratory Building as follows:

	Groathouse Const., Inc., Laramie	Reiman Const. Co., Cheyenne	Roclan Const. Co., Casper
Base Bid	\$3,455,000	\$3,530,000	\$3,449,000
Alternate No. 1(a)	421,000	410,000	422,000
Alternate No. 1(b)	280,000	280,000	300,000
Alternate No. 2	43,000	39,000	38,980
Alternate No. 3	43,000	42,200	46,590
Alternate No. 4	13,000	14,200	13,780
Alternate No. 5	5,600	5,500	5,496
Alternate No. 6	56,000	28,000	53,660
Alternate No. 7	83,000	84,400	79,777
Alternate No. 8	8,400	8,400	8,480
Alternate No. 9	206,000	249,500	222,958
Alternate No. 10	105,000	98,600	106,000
Total	<u>\$4,719,000</u>	<u>\$4,789,800</u>	<u>\$4,746,721</u>

	Spiegelberg Lumber & Building Co., Laramie	Westcon Corp., Casper
Base Bid	\$3,569,229	\$3,544,000
Alternate No. 1(a)	424,500	416,000
Alternate No. 1(b)	351,000	291,000
Alternate No. 2	34,500	38,600
Alternate No. 3	42,000	41,400
Alternate No. 4	13,500	16,100
Alternate No. 5	5,500	10,900
Alternate No. 6	28,000	53,600
Alternate No. 7	63,000	90,700
Alternate No. 8	13,100	13,000
Alternate No. 9	231,000	290,000
Alternate No. 10	99,900	103,000
Total	<u>\$4,875,229</u>	<u>\$4,908,300</u>

Funds are available in the amount of \$4,046,500 for the construction.

Mr. Sawyer moved that a contract be awarded to Roclan Construction Company, Casper, for the construction of the State Veterinary-State Chemistry Laboratory facilities in the amount of \$3,449,000 for the base bid and \$106,000 for Alternate 10, for a total of \$3,555,000. The motion was seconded by Mr. Coulter, and it carried.

SCULPTURE FOR
CAMPUS DISPLAY

As a matter of information only, President Veal reported to the Physical Plant and Equipment Committee on the progress of the sculpture that was commissioned by Robert I. Russin to be displayed in the western quadrant of Prexy's Pasture.

CONTRACT WITH
MOUNTAIN BELL

President Veal reported that a three-year contract had been signed with Mountain Bell to improve service and stabilize costs.

TRADE OF QUONSET
HUT TO AIRPORT BOARD

As a matter of information, Dr. Veal reported that an agreement had been reached between the University and the Airport Board whereby the old quonset hut used as a shop by Atmospheric Science had been traded to the Airport Board in exchange for a ten-year lease on the land occupied by the recently constructed hangar at Brees Field.

PROGRESS REPORT AND
CHANGE ORDERS

Change orders and progress reports on the status of the capital construction projects were presented to the Trustees for their information.

TRANSFER OF PERSONAL
PROPERTY TO UW
RESEARCH CORPORATION

Based on the Committee's
recommendation, Mr. Sawyer moved

that the personal property, which was recently transferred to the University of Wyoming by Cooperative Agreement with the Department of Energy, be transferred to the UW Research Corporation for the conduct of the research. The motion was seconded by Mr. Rochelle, and it carried.

This concluded the recommendations and report from the Physical Plant and Equipment Committee.

W.R. COE TRUST
FUND COMMITTEE

President McCue called on Chairman
Smith for a report of the W. R. Coe

Trust Fund Committee meeting held on July 22, 1983. Committee members Smith, Mickelson, Sawyer, and ex officio members McCue and Veal attended the committee meeting, along with other Trustees and University staff. Based on discussions and recommendations from the Coe Committee, the following actions were taken by the full Board.

APPROVAL OF BUDGET
FOR W.R. COE TRUST
FUND FOR FISCAL 1984

Upon a motion by Mr. Sawyer, second
by Mr. Mickelson, the following

budget for the W. R. Coe Trust Fund was approved for fiscal 1984.

Estimated Income

W.R. Coe School of American Studies	\$160,502
W. R. Coe Estate Teaching Program	145,391

	<u>Expenditures</u>	<u>Estate</u>	<u>School</u>
<u>Administrative</u>			
Investment Counsel		\$ 15,000	
Securities Safekeeping		4,000	
Rental of Storage Space		<u>13,200</u>	
Total Administrative		32,200	
<u>American Studies</u>			
Personnel (1.5)		55,000	
Support		38,000	
Grants-in-aid		<u>12,000</u>	
Total American Studies		105,000	
<u>American Heritage Center</u> (Acquisitions and Archives)			
Personnel			\$115,000
Support			<u>35,500</u>
Total American Heritage			150,500
<u>Reserve</u>		8,191	10,002
		<hr/>	<hr/>
GRAND TOTAL		\$145,391	\$160,502

This concluded the report and recommendations from the Coe Committee.

COMMITTEE OF THE WHOLE President McCue called on President McCue for a report on the July 22 meeting of the Committee of the Whole. Trustees McCue, Chapin, Coulter, Hinckley, Mickelson, Miracle, Quealy, Rochelle, Sawyer, Smith, and Veal attended this meeting. Based on discussions and recommendations from the Committee of the Whole, the following actions were taken by the full Board.

AMENDMENT TO ASUW Mr. Hinckley moved that paragraphs F. and CONSTITUTION G. under Article VI., Section 6. of the Constitution for the Associated Students of The University of Wyoming be deleted in their entirety and that the following be

substituted in lieu thereof, and all subsequent paragraphs be alphabetically adjusted accordingly. The motion was seconded by Mr. Sawyer, and it carried.

* * *

F. ASUW Student Consumer Committee

1. Purpose. The ASUW Student Consumer Committee shall serve as a means by which students may actively pursue, investigate, and publish information concerning student consumer issues. Further the Committee shall serve as a vehicle to gather and provide information in order to represent students' views to policy-making bodies of and outside the University on matters which involve the welfare of the student body.
2. Powers. The ASUW Student Consumer Committee shall be advisory to any appropriate intra- or extra-University policy-making bodies or individuals, in representing the students' perspective and divergent points of view on matters the committee of the Senate deem appropriate.
3. Composition. The Committee shall consist of a student director or chairperson appointed in a manner consistent with the purposes of ASUW and approved by ASUW Senate; who shall serve as chair-person; a minimum of three ASUW Senators; a minimum of three ASUW members at large; and an advisor appointed by the ASUW Senate.

* * *

REVIEW OF TRUSTEES'
VISITATIONS

President Veal reported on the Trustees' visitations to University facilities in Cheyenne, Torrington, Casper, and Sheridan on July 6-8. Trustee members Sawyer, Hinckley, McCue, Rochelle, Rissler, and Veal participated in the visitations. President Veal rated the trip as successful, noting that ties were strengthened with community colleges, exposure was given to the University through news coverage of the trip, and Trustees were permitted to see

first-hand work being carried out at the University facilities. president Veal is hopeful that a similar trip can be arranged next year, perhaps including Western Wyoming College, Northwest Wyoming Community College, and Central Wyoming College.

This concluded the report and recommendations from the Committee of the Whole.

UNFINISHED BUSINESS

Trustee Miracle recommended that the Committee of the Whole be charged with recognizing the faculty, staff, and students who have made outstanding contributions in their fields. All Trustees would serve on this committee. Upon a motion by Mr. Miracle, second by Mr. Smith, the Committee of the Whole was charged with this responsibility.

ANNOUNCEMENTS

President Veal announced that Trustee Gillaspie was now at home recuperating and it would be several weeks before he could resume his normal activities. Mr. Gillaspie sent his thanks for the flowers and messages sent to him during his illness.

Jan Kummerfeldt, past Chairperson of the Staff Council, introduced Gregory Raymond, the new Chairperson of the Staff Council to the Trustees. Mr. Raymond assumed his new duties on July 1, 1983.

ADJOURNMENT AND DATE
OF NEXT MEETING

There being no further business to come before the Trustees, Mr. Hinckley moved that the meeting be adjourned. The motion was

End.
1
Encl
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seconded by Mr. Rochelle, and it carried. The next meeting of the Trustees will be held on September 15-17, 1983.

Respectfully submitted,
Karleen B. Anderson
Karleen B. Anderson
Deputy Secretary

THE UNIVERSITY OF WYOMING
Laramie, Wyoming

UNIREG 177
Revision 3
July 22, 1983

UNIVERSITY REGULATION 177, Revision 3
Initiating authority: Vice President for Finance

Subject: Official University Travel and Reimbursement Policy
For Employees

References: (a) Regulations of the Trustees, Chapter IV,
Section 1
(b) Attorney General's Opinion, November 1, 1982
Opinion No. 82-020
(c) Faculty Senate Bill 138, (October 12, 1981)

1. Purpose: To provide by policy for the authorization of travel which may be reimbursed by the University and the amounts that may be allowed from any funds administered or controlled by the University.

2. General Information: As a general policy, individuals are entitled to reimbursement for reasonable costs that are incurred incident to performing official travel. The availability of funds within budgets for travel must necessarily limit the amount of travel which may be authorized as subject to reimbursement. In addition, it is recognized that the purposes of travel vary widely within the University and involve such considerations as travel which is an inherent part of an individual's duties as contrasted with travel that supports the quality and purposes of the programs of the University. Such considerations, as well as the basic determination of absence from regular assignments while

traveling, require that authorization of travel and reimbursement be made by the University officer immediately responsible for expenditures from the budget which support reimbursement for travel costs.

3. Responsibilities of Officers: Subject to limitations which may be directed by instructions issued by the University or the Dean of a College or a principal administrative officer for departments or divisions within their area of responsibility, University officers are authorized to approve travel and reimbursement in accordance with this policy.

4. Official Travel: The determination that an individual's travel and absence from the normal place of work is necessary to the individual's duties or serves and benefits the programs and purposes of the University is to be made by the University officer responsible for the authorization of expenditures from the budget which will reimburse costs of travel.

- a. Whenever it appears that budgeted travel funds are insufficient to support all requests for official travel, the concerned University officer may establish priorities for types of travel that will be approved.
- b. When budgeted travel funds are insufficient for the full reimbursement of per diem as provided below, official travel may still be approved if the traveler

agrees to pay the deficiencies from personal or other sources.

- c. Any limitation upon the amount of reimbursement for travel shall be established at the time of approval of official travel and shall be within budgeted funds.

5. Per Diem Reimbursement for Overnight Travel.

- a. When any University official or employee is required to travel on overnight trips during which it is normal to assume sleep or rest is required, and he or she does not stay in University or State owned or leased lodging accommodations, he or she may be authorized to receive a per diem maximum allowance of Fifty Dollars (\$50.00) for in-state travel, Sixty Dollars (\$60.00) for out-of-state travel as provided below in lieu of lodging, meal, and gratuity expenses he or she may incur.

1) The per diem allowance is divided into four (4) six (6) hour quarters of the day. The first quarter begins at 12:00 midnight, and the second, third, and fourth quarters start at 6:00 a.m., 12 Noon , and 6:00 p.m. respectively. The per diem allowance is:

- aa) Twelve Dollars and Fifty Cents (\$12.50) for each full quarter of travel within the State,

including the quarter of return from out-of-state trips.

- bb) Fifteen Dollars (\$15.00) for each full quarter of travel outside the State, including the quarter of departure from the State for out-of-state trips.

- cc) One-half ($\frac{1}{2}$) of the applicable full quarter allowance, as provided in paragraphs aa) and bb) above is allowed, for partial quarters of travel. Partial quarters of travel are considered as quarters when departure for and return from trips occur as well as quarters when personal leave starts (e.g., using the second quarter of the day, if departure for or return from a trip occurs between 6:00 a.m. and 11:59 a.m. inclusive, only the partial quarter is allowed). Partial quarters of travel relating to paragraph aa) above would be One-half ($\frac{1}{2}$) of Twelve Dollars and Fifty Cents (\$12.50) or Six Dollars and Twenty-five Cents (\$6.25) each, and paragraph bb) above would be One-half ($\frac{1}{2}$) of Fifteen Dollars (\$15.00) or Seven Dollars and Fifty Cents (\$7.50) each.

- 2) Whenever considered necessary and appropriate, travel may be authorized subject to a maximum reimbursement for expenses that is less than the maximum per diem described above and made known to the traveler at the time of authorizing travel.

6. Out-of-State Travel Expenses in Excess of Per Diem Allowance.

With specific prior trip approval of the President and at the recommendation of the Vice President, the Special Assistant to the President, or the Assistant to the President for Communications, as appropriate, actual travel expenses incurred by a University employee in excess of the per diem allowance described above may be reimbursed for out-of-state travel.

7. Reimbursement of Expenses of One Day Round Trips, Expenses Within the Employee's Official Domicile, or When Utilizing University or State-Owned Facilities for Lodging on Overnight Travel.

- a. When any University official or employee is required and authorized to travel on University business for less than one day or when utilizing University or State-owned facilities on overnight travel, he or she may receive reimbursement not to exceed Twenty-two Dollars (\$22.00) per day for actual meal and gratuity expenses incurred and receipted.
- b. When a University employee is required or authorized to represent the University in an official breakfast,

luncheon, or dinner held in the community of the employee's official domicile or place of residence of other than official residency, he or she may receive reimbursement of the actual receipted costs of the meal not to exceed Four Dollars (\$4.00) for breakfast, Six Dollars (\$6.00) for lunch, and Twenty Dollars (\$20.00) for dinner, but not to exceed a total of Twenty-Two Dollars (\$22.00) for any one day.

- c. When a University employee incurs an optional meal expense included in a registration fee for an activity attended by the employee and authorized in advance while on an official one day round trip, if the activity was held outside the official domicile or place of residence of other than the official domicile, he or she may be reimbursed for actual meal and gratuity expenses not to exceed Twenty-two Dollars (\$22.00) per day.

8. Prohibitions:

- a. Reimbursement by the University for travel cost, which is payable or paid by other agencies or entities, is prohibited.
- b. Travel expenses of University employees may not be reimbursed from petty cash accounts.

- c. Double travel expense payments to University employees are prohibited. When a University employee receives travel or per diem compensation from a non-state source, he may be entitled to reimbursement from the University for the unreimbursed portion of total expenses within the limits of these rules and regulations. Any such claim must be fully itemized as a regular travel expense claim showing that part of expenses reimbursed and by what source, and the net amount being claimed as not subject to reimbursement from another source. If any original receipts were retained by the other source of payment, photo copies may be submitted with the voucher with notation that: the original receipts were retained by (other source name). Separate claims for meals in lieu of those provided in registration fees will not be allowed.
- d. No payment is to be made for unused lodging reservations due to failure to make cancellations. Employees are expected to exercise good judgment when making lodging reservations. If the employee fails to use the reservation and subsequently either the employee or the University is charged by the hotel or motel, it is considered the employee's responsibility to pay such charges, and not that of the University. (Exception - if circumstances were such that the

employee couldn't contact the vendor and make cancellation, such circumstance must be explained in writing and signed by the employee, and the explanation must accompany the travel voucher.)

- e. Employees of the University shall not be reimbursed for expenses incurred for alcoholic beverages.
- f. No University employee will be reimbursed for per diem or travel expenses incurred while on personal consultation, vacation, military leave, excused absence without pay, or sick leave, unless deemed necessary and authorized by the President of the University or his designee, and unless a justification statement approved by the President or his designee accompanies the travel voucher submitted for claim.
- g. Under no circumstances shall an employee attempt to secure a refund from a transportation company for an unused ticket or portion thereof, which was charged to or paid by the University. Unused tickets should be returned by the employee to the travel agency or airline from which it was obtained for refund to the University. The receipt for the return must accompany the employee's voucher for travel expense reimbursement.
- h. In cases where the spouse or personal guest of a University employee accompanies the employee on offi-

cial business, only per diem for the employee will be paid. When actual expense reimbursement is being claimed, lodging and other receipts must indicate the appropriate single-person charge unless otherwise authorized.

- i. No officer or employee shall approve his or her own travel request or reimbursement claim.

9. Registration Fees: Reimbursement of direct payment of registration fees must be supported by a copy of the registration form, official letter soliciting registration, or program itinerary showing any meals, lodging, or banquet fees that were included. If these fees were included in the registration fee, but not individually itemized, the President or his designee must set a fair value for each. The actual cost (when identifiable) or fair value (when set by the President or his designee) of the meals, lodging or banquet fees included must be individually itemized by date each occurred, and must be treated as part of the employee's daily per diem or travel expense reimbursement limit. Fees specifically for personal entertainment, activities or sightseeing are not reimbursable.

- a. If registration fee was paid direct by voucher to the vendor or sponsor of the activity, then the employee's subsequent travel reimbursement voucher must be footnoted to show the respective expenses for each of the

meals, lodging and banquets that were included in the registration fee.

- b. If the registration fee was paid by the employee, the registration receipt must also accompany the employee's travel expense voucher submitted for reimbursement. The expenses for each of the meals, lodging and banquets that were included in the registration fee must be itemized on the employee's travel reimbursement voucher. These expenses are to be considered reimbursed within the employee's daily per diem limit.

10. Mode of Travel: The mode of an employee's travel shall be approved by the appropriate University official at the time of authorizing travel at University expense.

- a. Travel may be accomplished by utilization of common carriers (airline, train, bus), private or University-owned vehicle, chartered aircraft operated by a charter service and licensed by the appropriate regulatory authority, private or University owned or leased aircraft, or rented car or taxi, whichever method serves the requirements of the University most economically and advantageously as determined by the President or his designee in the approval process.
- b. Whenever travel by automobile is approved, the traveler shall verify to the approving University official that

each driver possesses a valid driver's license and is instructed with regard to relevant University policies, procedures and regulations. In addition, the following provisions apply.

- 1) Any type of fine or penalty based on control of a vehicle being used incident to authorized travel is the responsibility of the authorized traveler and will not be reimbursed.
- 2) When traveling within the State in an automobile from the University Car Pool, fuel should be obtained from Wyoming State Highway Department stations and charged directly to the University. If the traveler must purchase fuel, reimbursement will be made by the University Cashier upon an itemized receipt being presented.
- 3) For University vehicles operated by departments other than the Car Pool, reimbursement will be made for necessary vehicle expenses incurred by the traveler by attaching receipts to a travel voucher and listing the expense under "Other Expenses."
- 4) If use of a rental car is necessary, a rental card issued to the University should be obtained from the Purchasing Office. If such a card is not used

and a car is rented, reimbursement will be made on the basis of mileage at a reasonable rate when a proper receipt for the rental car is presented along with the traveler's description of necessary use of the rental on University business.

- c. Mileage expense will not be authorized for an individual when such expense would exceed the cost of travel by utilization of tourist or economy fare air transportation plus transportation expenses to and from air terminals. Travel by automobile to distant points may be approved upon the express agreement by the traveler to accept reimbursement based on the lesser of the applicable air fares or mileage and a per diem amount on the time that would have been necessary if the traveler had actually flown.
- 1) Mileage expense may be authorized for long distances when more than one individual shall be transported on business of the University and a reduction in total expenses for all authorized travelers can be achieved.
 - 2) Whenever travel by private automobile is authorized and a University vehicle is not available, the mileage allowance is based on the type of private transportation required by the

authorizing officer as necessary to conduct the travel required and as provided by instruction issued by the University.

- 3) Reimbursement for miles actually and necessarily traveled will be established by annual instructions issued by the University.
 - 4) When more than one person travels in the same automobile, only the owner of the vehicle shall be allowed mileage reimbursement.
- d. When approved in advance by the President or his designee, travel by privately owned, rented, or operated aircraft may be authorized, subject to the following requirements:
- 1) When a University employee wishes to utilize privately owned or leased aircraft for purposes of solo travel on official business (i.e., as pilot in command without passengers), such employee must, as a minimum requirement, possess a current pilot's license issued in accordance with Federal Aviation Administration regulations, appropriate to the craft to be flown and as appropriate to the certificate and ratings held by the employee.
 - 2) When a University employee wishes to utilize pri-

vately owned or leased aircraft for official travel as pilot in command with passengers, the following minimum standards will be required for approval:

- aa) Daytime VFR Conditions: Pilot in command must have logged a minimum of 500 hours of total flight time, and possess a current pilot's license appropriate to the craft flown, issued in accordance with FAA regulations and as appropriate to the certificates and ratings held by the employee.

- bb) Nighttime VFR Conditions: Pilot in command must hold an instrument rating appropriate to the aircraft flown, and possess a current pilot's license issued in accordance with FAA regulations, as appropriate to the certificates and ratings held by the employee.

- cc) Daytime IFR Conditions: Pilot in command must hold an instrument rating appropriate to the aircraft flown; must have logged a minimum of 100 hours of instrument flight time, either simulated or actual; and must possess a current pilot's license issued in accordance with FAA regulations, as appropriate to

the certificates and ratings held by the employee.

dd) Nighttime IFR Conditions: Pilot in command must hold an instrument rating appropriate to the aircraft flown; must have logged a minimum of 100 hours of instrument flight time, either simulated or actual, and 500 hours of total flight time; and must possess a current pilot's license issued in accordance with FAA regulations, as appropriate to the certificates and ratings held by the employee. No authorization will be granted for travel in single-engine aircraft during nighttime IFR conditions.

- 3) Whenever travel by private aircraft (owned or leased) is approved, the traveler shall verify to the approving University official that the pilot in command possesses a current medical certificate, in addition to the pilot's ratings and certificates required under paragraphs 1) and 2) above.
- 4) Employees wishing to use personally owned aircraft for travel on official business must obtain liability insurance coverage in the amount of

\$1,000,000.00 per occurrence, and must include the University of Wyoming as an "Additional Insured" on such policy. A copy of an endorsement to the employee's policy reflecting the above coverage, and a certificate of insurance issued by the the University. (Note: agent binder letters are not acceptable.)

- 5) Employees wishing to use leased, rented, borrowed, or other non-owned aircraft for travel on official business must obtain liability insurance coverage as described in paragraph 4 above, must name the University as an "Additional Insured" on such policy, must obtain adequate hull damage insurance to cover any possible loss of the aircraft, and must provide documentation of such coverage as required above.

11. Parking Expenses. Reimbursement of necessary and reasonable parking expenses will be made. When air fare in lieu of mileage is claimed, parking expenses may not be authorized or reimbursed.

12. Transportation Expense Reimbursement. When any University employee is required to travel in the performance of the duties of his office, he may receive reimbursement for all actual, but necessary, transportation expenses incurred in accordance with the following provisions.

- a. If common carrier transportation is used, the actual expense, not to exceed economy fare charged the general public, is reimbursable. If deluxe transportation accommodations are desired, the amount exceeding economy fare shall be paid personally by the employee. An official fare receipt shall accompany the claim submitted for reimbursement. With prior approval of the President or his designee, actual expenses in excess of the economy fare may be reimbursed, provided that the President's or his designees's signature is on the voucher submitted for payment.
- b. If rented, chartered, or contracted vehicle transportation is used, reimbursement is limited to reasonable rates determined by the President or his designee. The vendor's original official receipt for charges shall accompany the claim submitted for reimbursement. A justification statement, either on the voucher or on a separate sheet attached and signed by the President or his designee, must accompany the voucher for payment, when chartered or contracted transportation is used.
- c. Reimbursement for use of private vehicle or private aircraft must be justified on the basis of unavailability of appropriate University or State-owned or provided transportation, and authorization by the President or his designee as the necessary method of transportation, subject to the following:

- 1) If no University vehicle is available, or appropriate, as determined by the President or his designee, a mileage allowance is authorized as reimbursement for each mile actually but necessarily traveled by private, rental, or contracted vehicles. The mileage allowance is based on the type of transportation approved by the President or his designee as necessary to conduct the travel required.

- 2) Regardless of the travel route used, reimbursement for transportation expenses incurred in use of private vehicle or private aircraft, is limited to the lesser amount resulting from one of the following methods:
 - aa) Authorized mileage computation as provided by instructions issued by the University.

 - bb) The combined total of common carrier economy fare, if reasonable service is accessible, plus transportation expenses to and from terminals.

- 3) Terminal mileage (travel within a community) is allowed only if the President or his designee authorizes such travel for purposes of conducting official business of the University in the offi-

cial domicile area, or in the destination point(s) while traveling. The terminal mileage claimed must be itemized on the travel expense voucher approved by the President or his designee. The mileage allowance will be consistent with instructions issued by the University.

- 4) Reimbursement may be authorized for actual but necessary vehicle parking fees, car wash expenses, toll fees, taxi fares and taxi driver tips.
- 5) When more than one employee travels in a private vehicle, only the owner of the vehicle will be allowed a transportation expense.
- 6) Reimbursement for the use of a personal vehicle for travel outside of Wyoming, with the exception of nearby cities in adjoining states, is not reimbursable at a mileage rate, except when furnishing transportation for several employees which would reduce the cost comparable to tourist or economy fare, and with the approval of the President or his designee. A traveler using his private vehicle for authorized out-of-state travel will be allowed transportation expense as determined by the provisions of 10(c)(2) above. Per diem reimbursement expenses will be allowed for the time

that would be allowable had a common carrier been used to make the trip. In such cases, the travel voucher will clearly state that such amount is claimed in lieu of mileage and listed under the "Other Expenses" column on the travel expense voucher.

- 7) Measurement of Mileage Claimed. When transportation is authorized or approved for privately owned automobiles, the mileage allowed shall be the standard map mileage for the most direct route. Any deviation from mileage as shown by the current Wyoming State Highway Map shall be justified by attached explanation or notation on the voucher. The routing of each trip for mileage computation shall be by the most direct route unless unusual circumstances warrant another route. Indirect travel by a University employee for personal reasons can only be reimbursed to the extent of the mileage for the most direct route that normally would be taken while conducting official travel.

13. Direct Billing of Certain Travel Expenses. Travel expenses shall not be billed to the University, except for commercial transportation, approved University Credit Card purchases of oil and gas for University vehicles, long distance University

Telephone Credit Card calls, University Credit Card car rental charges, and required pre-registration fees.

- a. When commercial transportation expenses are billed to the University, the expenses shall be submitted on a regular accounts payable voucher properly itemized (listing type of transportation, for whom, date of departure and return, ticket number, rate charged, itinerary of trip and purpose of trip), coded, and signed by the claimant, and authorizing University official.
- b. University Credit Card billings must be paid on itemized voucher supported by employee's credit card receipts and any other itemized receipt issued by the vendor.
- c. The voucher for rental cars must identify who rented the vehicle, where and when it was used, on what official business it was used and the car rental agreement must be attached.
- d. The University may purchase by direct voucher, air, bus, or rail tickets for employees, as well as make payment of pre-registration fees (seminar, workshop or convention, etc.). Advance deposits for room guarantees are the responsibility of the traveler.

14. Reimbursement for Non-University Personnel. Reimbursement for travel and related expenses for non-University personnel who

are invited by the University to the campus or some other location to perform a University service, for interview purposes, or for other activity to the benefit of the University is to be consistent with the provisions of this policy and similarly must be authorized in advance. Exception may be allowed only by the President or his designee. Likewise, at the discretion of the President or his designee, an employee's expenses incurred in hosting non-University personnel for courtesy or protocol purposes may be reimbursed upon prior approval is granted by the President or his designee.

15. Authorization Procedures.

- a. Authorizations for travel and claims for reimbursement shall be made on such forms and in accordance with such procedures as may be established by the University. Continuous and repetitive types of travel may be reviewed to establish specific procedures which may facilitate reimbursement.
- b. All travel by University employees and students authorized to travel for the University to destinations outside the State of Wyoming must be approved in advance by the President or his designee.

16. Directive. All prior regulations issued by any University officer with regard to payment or reimbursement of travel expenses which are in conflict with this policy are hereby superseded.

Existing forms and procedures not in conflict with this policy shall continue to be in effect until otherwise superseded.

17. Effective Date. This policy shall be effective as of the first day of the month following Board approval.

COLLEGE OF HUMAN MEDICINE
CLINICAL FACULTY
July, 1983

<u>NAME</u>	<u>CLINICAL TITLE</u>	<u>SPECIALTY</u>	<u>LOCATION</u>
ALDRICH, Herrick	Clinical Professor of Family Practice	Internal Medicine	Sheridan, WY
ALLEN, Charles	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Lander, WY
ALVAREZ, Vincent	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
ANDERSON, David	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Laramie, WY
ANDERSON, James	Clinical Assistant Professor of Family Practice	General Surgery	Casper, WY
ANDERSON, Richard	Clinical Assistant Professor of Family Practice	Internal Medicine	Cody, WY
ANDERSON, Rodney	Clinical Associate Professor of Family Practice	Ophthalmology	Cheyenne, WY
ASHCRAFT, Walter	Clinical Associate Professor of Family Practice	General Surgery	Lander, WY
ATTAS, Michael	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
BAILEY, John	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Casper, WY
BAILEY, Tarver	Clinical Assistant Professor of Family Practice	Urology	Casper, WY
BALISON, Jeffrey	Clinical Assistant Professor of Family Practice	General Surgery	Cody, WY
BARBER, James	Clinical Professor of Family Practice	Radiology	Cheyenne, WY

Clinical Faculty
Page 2

BARLOW, Lundie	Clinical Associate Professor of Family Practice	Internal Medicine	Cheyenne, WY
BARRETT, Francis	Clinical Professor of Family Practice	General Surgery	Cheyenne, WY
BATSON, John	Clinical Assistant Professor of Family Practice	General Surgery	Jackson, WY
BECKER, Donald	Clinical Professor of Family Practice	Pathology	Casper, WY
BECKER, Garry	Clinical Assistant Professor of Family Practice	Family Practice	Gillette, WY
BEHRENS, Jerome	Clinical Associate Professor of Family Practice	Orthopedic Surgery	Casper, WY
BENNETT, William	Clinical Professor of Family Practice	Anesthesiology	Laramie, WY
BEUF, Francesco	Clinical Assistant Professor of Family Practice	Pediatrics	Sheridan, WY
BICEK, Joseph	Clinical Associate Professor of Family Practice	Radiology	Casper, WY
BINDSCHADLER, Darryl	Clinical Professor of Family Practice	Internal Medicine	Cheyenne, WY
BRONDOS, Gregory	Clinical Associate Professor of Family Practice	Pathology	Casper, WY
BROTHERS, Lyman	Clinical Associate Professor of Family Practice	Urology	Laramie, WY
BROWN, Robert	Clinical Associate Professor of Family Practice	General Practice	Casper, WY
BRUBAKER, E. Lee	Clinical Associate Professor of Family Practice	Family Practice	Casper, WY

Clinical Faculty
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BUDGE, John	Clinical Associate Professor of Family Practice	Radiology	Laramie, WY
CALDWELL, William	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Cheyenne, WY
CARNAHAN, Robert	Clinical Associate Professor of Family Practice	Orthopedic Surgery	Casper, WY
CAROLAN, John	Clinical Assistant Professor of Family Practice	Ophthalmology	Laramie, WY
CARR, Barry	Clinical Instructor of Family Practice	Family Practice	Riverton, WY
CARR, F. Douglas	Clinical Assistant Professor of Family Practice	Internal Medicine	Cody, WY
CARTER, William	Clinical Professor of Family Practice	Internal Medicine	Laramie, WY
CAVANAHA, Harold	Clinical Associate Professor of Family Practice	Anesthesiology	Casper, WY
CHEATHAM, Goode	Clinical Professor of Family Practice	Gynecology	Casper, WY
CHRISTENSEN, Kent	Clinical Associate Professor of Family Practice	Otorhinolaryn- gology	Casper, WY
CLEMENT, Kathi	Clinical Assistant Professor of Family Practice	Family Practice	Sundance, WY
COBLE, Walter	Clinical Instructor of Family Practice	Family Practice	Cheyenne, WY
COLE, Malvin	Clinical Professor of Family Practice	Neurology	Casper, WY
COLLIE, Ross	Clinical Associate Professor of Family Practice	Radiology	Lander, WY

CURNOW, Robert	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Laramie, WY
DAVIS, Meade	Clinical Associate Professor of Family Practice	Orthopedic Surgery	Cheyenne, WY
DAVIS, Robert	Clinical Associate Professor of Family Practice	Internal Medicine	Cheyenne, WY
DEISS, Frederick	Clinical Associate Professor of Family Practice	General Practice	Casper, WY
DEMAREST, Gerald	Clinical Assistant Professor of Family Practice	General Surgery	Jackson, WY
DODD, W. Duane	Clinical Associate Professor of Family Practice	Family Practice	Powell, WY
ELLBOGEN, Martin	Clinical Associate Professor of Family Practice	Family Practice	Casper, WY
EMCH, Rita	Clinical Assistant Professor of Family Practice	Internal Medicine	Casper, WY
EWING, Charles	Clinical Assistant Professor of Family Practice	Allergy/ Pediatrics	Casper, WY
FELLOWS, Carol	Clinical Associate Professor of Family Practice	Radiology	Casper, WY
FERGUSON, Donald	Clinical Associate Professor of Family Practice	Urology	Casper, WY
FERGUSON, Richard	Clinical Associate Professor of Family Practice	Ophthalmology	Casper, WY

FLEMING, Timothy	Clinical Associate Professor of Family Practice	Internal Medicine	Lander, WY
FLICK, William	Clinical Assistant Professor of Family Practice	General Surgery	Cheyenne, WY
FLOCK, William	Clinical Associate Professor of Family Practice	Urology	Laramie, WY
FOWLER, Nathaniel	Clinical Associate Professor of Family Practice	Ophthalmology	Casper, WY
FRISSELL, Nelson	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY
GARRETT, W. Michael	Clinical Instructor of Family Practice	Emergency Medicine	Cheyenne, WY
GASSER, Thomas	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Cheyenne, WY
GEE, Ivin	Clinical Assistant Professor of Family Practice	Pediatrics	Lander, WY
GIBBINS, William	Clinical Assistant Professor of Family Practice	Otorhinolaryngology	Cheyenne, WY
GILBERTSON, Phillip	Clinical Assistant Professor of Family Practice	Family Practice	Lander, WY
GOODER, R. Brent	Clinical Associate Professor of Family Practice	Family Practice	Casper, WY
GORDY, Philip	Clinical Professor of Family Practice	Neurosurgery	Casper, WY
GOSE, Roger	Clinical Assistant Professor of Family Practice	Internal Medicine	Riverton, WY

Clinical Faculty
Page 6

GRAMLICH, John	Clinical Professor of Family Practice	General Surgery	Cheyenne, WY
GRANUM, Michael	Clinical Assistant Professor of Family Practice	Pediatrics	Casper, WY
GREEN, Richard	Clinical Associate Professor of Family Practice	Pediatrics	Casper, WY
GREENE, Laurence	Clinical Professor of Family Practice	General Surgery	Laramie, WY
GREENWELL, James	Clinical Assistant Professor of Family Practice	Urology	Riverton, WY
GRINSTEAD, Dan	Clinical Assistant Professor of Family Practice	Internal Medicine	Casper, WY
GUICHETEAU, John	Clinical Assistant Professor of Family Practice	Internal Medicine	Rock Springs, WY
HABERLAND, Lyle	Clinical Assistant Professor of Family Practice	General Practice	Powell, WY
HADEN, James	Clinical Assistant Professor of Family Practice	Urology	Casper, WY
HAIGHT, George	Clinical Assistant Professor of Family Practice	General Surgery	Laramie, WY
HECKER, James	Clinical Assistant Professor of Family Practice	Pediatrics	Cheyenne, WY
HETTINGER, Thomas	Clinical Associate Professor of Family Practice	Radiology	Cheyenne, WY
HIESTAND, Mahlon	Clinical Assistant Professor of Family Practice	Family Practice	Buffalo, WY

HILLER, Michael	Clinical Assistant Professor of Family Practice	Internal Medicine	Sheridan, WY
HILLMAN, J. Richard	Clinical Assistant Professor of Family Practice	Pediatrics	Cheyenne, WY
HINKLE, Dan	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Cheyenne, WY
HISER, Wesley	Clinical Professor of Family Practice	Internal Medicine	Casper, WY
HOLMES, Roy	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY
HOLT, Dean	Clinical Associate Professor of Family Practice	Family Practice	Evanston, WY
HORAN, J. Joseph	Clinical Assistant Professor of Family Practice	Pediatrics	Casper, WY
HOWDESHELL, Angela	Clinical Assistant Professor of Family Practice	Psychiatry	Laramie, WY
HUNTON, Donald	Clinical Professor of Family Practice	Internal Medicine	Cheyenne, WY
IVERSON, Donald	Clinical Associate Professor of Family Practice	Ophthalmology	Cheyenne, WY
JACKSON, S. Jeffery	Clinical Assistant Professor of Family Practice	Internal Medicine	Laramie, WY
JEWELL, Gary	Clinical Instructor of Family Practice	Family Practice	Cheyenne, WY
JEWELL, Mary	Clinical Instructor of Family Practice	Family Practice	Cheyenne, WY
JOHNSON, Paul	Clinical Professor of Family Practice	Internal Medicine	Casper, WY

JOHNSTON, Theodore	Clinical Associate Professor of Family Practice	Ophthalmology	Cheyenne, WY
KAHN, David	Clinical Assistant Professor of Family Practice	Internal Medicine	Casper, WY
KAHRE, James	Clinical Assistant Professor of Family Practice	Anesthesiology	Laramie, WY
KANARD, Robert	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
KIEFFER, David	Clinical Associate Professor of Family Practice	Orthopedic Surgery	Laramie, WY
KIRK, Jude	Clinical Instructor of Family Practice	Family Practice	Cheyenne, WY
KIRSCH, Archie	Clinical Associate Professor of Family Practice	Family Practice	Rawlins, WY
KLINE, Duane	Clinical Associate Professor of Family Practice	Orthopedic Surgery	Cheyenne, WY
KNEPPER, John	Clinical Assistant Professor of Family Practice	Pediatrics	Sheridan, WY
KNIGHT, Robert	Clinical Assistant Professor of Family Practice	Radiology	Laramie, WY
KOHLER, Kathryn	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Laramie, WY
KOUGL, Donald	Clinical Assistant Professor of Family Practice	Emergency Medicine	Cheyenne, WY
KREISMAN, Kent	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY

LANDON, Thomas	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Casper, WY
LANG, Gary	Clinical Associate Professor of Family Practice	Pediatrics	Lander, WY
LANIER, Robert	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
LARCOM, Gordon	Clinical Associate Professor of Family Practice	Anesthesiology	Casper, WY
LARIMER, Jack	Clinical Associate Professor of Family Practice	Radiology	Casper, WY
LARSON, Dale	Clinical Associate Professor of Family Practice	General Surgery	Casper, WY
LA VALLEE, Dale	Clinical Associate Professor of Family Practice	Anesthesiology	Casper, WY
LAWLER, Donald	Clinical Associate Professor of Family Practice	Ophthalmology	Cheyenne, WY
LELAND, Robert	Clinical Assistant Professor of Family Practice	Pediatrics	Cheyenne, WY
LOUDERBOUGH, Henry	Clinical Associate Professor of Family Practice	Anesthesiology	Casper, WY
LOUGHRY, Richard	Clinical Associate Professor of Family Practice	General Surgery	Cheyenne, WY
LOUNSBERRY, David	Clinical Instructor of Family Practice	Family Practice	Powell, WY
LUND, Ronald	Clinical Professor of Family Practice	Radiology	Casper, WY
LUNT, John	Clinical Associate Professor of Family Practice	Family Practice	Saratoga, WY

LYFORD, Charles	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY
MAC DONALD, Jeffrey	Clinical Instructor of Family Practice	Emergency Medicine	Cheyenne, WY
MADDY, James	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY
MAHNKE, Donald	Clinical Associate Professor of Family Practice	General Surgery	Casper, WY
MARQUARDT, James	Clinical Instructor of Family Practice	Obstetrics/ Gynecology	Cheyenne, WY
MATTERN, Allan	Clinical Assistant Professor of Family Practice	Internal Medicine	Casper, WY
MATTSON, Roger	Clinical Associate Professor of Family Practice	Radiology	Casper, WY
MAZHAR, Mohammed	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
MC CALLUM, Thomas	Clinical Assistant Professor of Family Practice	Radiology	Lander, WY
MC CARTY, Lawrence	Clinical Associate Professor of Family Practice	General Surgery	Laramie, WY
MC CLEERY, Richard	Clinical Assistant Professor of Family Practice	Pathology	Cheyenne, WY
MERRELL, Arthur	Clinical Assistant Professor of Family Practice	Psychiatry	Cheyenne, WY
METZ, Albert	Clinical Associate Professor of Family Practice	Neurosurgery	Casper, WY

MONTGOMERY, Guy	Clinical Associate Professor of Family Practice	Emergency Medicine	Casper, WY
MOORE, Charles	Clinical Assistant Professor of Family Practice	Anesthesiology	Laramie, WY
MYERS, Harlen	Clinical Associate Professor of Family Practice	Pediatrics	Casper, WY
NELLSCH, Verner	Clinical Instructor of Family Practice	Obstetrics/ Gynecology	Cheyenne, WY
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PATRICK, Robert	Clinical Professor of Family Practice	Anesthesiology	Casper, WY
PETERS, John	Clinical Associate Professor of Family Practice	Family Practice	Sundance, WY
PETERSON, Douglas	Clinical Associate Professor of Family Practice	Internal Medicine	Cody, WY
PHENEGER, Paul	Clinical Assistant Professor of Family Practice	Ophthalmology	Laramie, WY
PRENTICE, Robert	Clinical Assistant Professor of Family Practice	Pediatrics	Cheyenne, WY
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QUINN, Michael	Clinical Assistant Professor of Family Practice	Pediatrics	Casper, WY
RAY, Esten	Clinical Professor of Family Practice	Pediatrics	Laramie, WY

Clinical Faculty
Page 12

REASONER, Edward	Clinical Associate Professor of Family Practice	Internal Medicine	Casper, WY
REIMER, Mark	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Casper, WY
RICHARD, Jack	Clinical Associate Professor of Family Practice	Obstetrics/ Gynecology	Casper, WY
ROBERTSON, Kenneth	Clinical Assistant Professor of Family Practice	Internal Medicine	Laramie, WY
ROBISON, Earl	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
ROUSSALIS, Louis	Clinical Associate Professor of Family Practice	Family Practice	Casper, WY
ROUSSEAU, John	Clinical Associate Professor of Family Practice	Family Practice	Riverton, WY
SANDEEN, John	Clinical Assistant Professor of Family Practice	Family Practice	Laramie, WY
SCALING, Sam	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Casper, WY
SCHMID, Walter	Clinical Associate Professor of Family Practice	Internal Medicine	Cheyenne, WY
SEITZ, Larry	Clinical Assistant Professor of Family Practice	Dermatology	Cheyenne, WY
SHAFER, Reed	Clinical Assistant Professor of Family Practice	Neurology	Cheyenne, WY
SHARP, Philip	Clinical Associate Professor of Family Practice	Internal Medicine	Cheyenne, WY

SHEPPARD, Benjamin	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Casper, WY
SHINE, Robert	Clinical Assistant Professor of Family Practice	Obstetrics/ Gynecology	Laramie, WY
SMITH, Donald	Clinical Assistant Professor of Family Practice	Internal Medicine	Casper, WY
SMITH, Gary	Clinical Assistant Professor of Family Practice	Internal Medicine	Riverton, WY
SMITH, Gerald	Clinical Associate Professor of Family Practice	Otorhinolaryn- gology	Cheyenne, WY
SOMMERS, W. Ray	Clinical Assistant Professor of Family Practice	General Practice	Casper, WY
SORENSEN, Richard	Clinical Assistant Professor of Family Practice	Internal Medicine	Riverton, WY
SOUTHWELL, Richard	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Laramie, WY
STAHL, Galyn	Clinical Associate Professor of Family Practice	Pathology	Laramie, WY
STOCKTON, Kent	Clinical Instructor of Family Practice	Family Practice	Riverton, WY
STOETZEL, James	Clinical Associate Professor of Family Practice	Family Practice	Pine Bluffs, WY
SULLIVAN, Patrick	Clinical Associate Professor of Family Practice	Radiology	Casper, WY
TAYLOR, Robert	Clinical Assistant Professor of Family Practice	Radiology	Cheyenne, WY

TENNEY, Stephen	Clinical Assistant Professor of Family Practice	Internal Medicine	Sheridan, WY
THORPEN, James	Clinical Associate Professor of Family Practice	Pathology	Casper, WY
TICHENOR, Rowan	Clinical Associate Professor of Family Practice	Dermatology	Casper, WY
TOEWS, Berton	Clinical Assistant Professor of Family Practice	Family Practice	Casper, WY
TOFT, Thomas	Clinical Associate Professor of Family Practice	Pathology	Cheyenne, WY
TOOKE, John	Clinical Assistant Professor of Family Practice	Family Practice	Casper, WY
TORKELSON, Richard	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Cheyenne, WY
VIGNERI, Joseph	Clinical Associate Professor of Family Practice	Otorhinolaryn- gology	Casper, WY
WAECKERLIN, Ronald	Clinical Assistant Professor of Family Practice	Pathology	Casper, WY
WAHL, William	Clinical Associate Professor of Family Practice	General Practice	Cheyenne, WY
WALKER, Ben	Clinical Assistant Professor of Family Practice	Anesthesiology	Laramie, WY
WALKER, Michael	Clinical Assistant Professor of Family Practice	Radiology	Casper, WY
WARSAW, Edward	Clinical Adjunct Lecturer of Family Practice	Human Services	Cheyenne, WY

WATSON, Walter	Clinical Associate Professor of Family Practice	Pediatrics	Casper, WY
WEBB, H. Steve	Clinical Assistant Professor of Family Practice	Family Practice	Casper, WY
WEBB, Kipp	Clinical Assistant Professor of Family Practice	Internal Medicine	Lander, WY
WEDELL, Eric	Clinical Assistant Professor of Family Practice	Internal Medicine	Cheyenne, WY
WELO, Bob	Clinical Associate Professor of Family Practice	Ophthalmology	Casper, WY
WHALEN, Richard	Clinical Assistant Professor of Family Practice	General Surgery	Casper, WY
WHIPP, John	Clinical Assistant Professor of Family Practice	Orthopedic Surgery	Lander, WY
WILLIAMS, Russell	Clinical Assistant Professor of Family Practice	Pediatrics	Cheyenne, WY
WILLIAMS, William	Clinical Assistant Professor of Family Practice	Internal Medicine	Sheridan, WY
WINTER, John	Clinical Assistant Professor of Family Practice .	Orthopedic Surgery	Cheyenne, WY
WOHL, Barry	Clinical Assistant Professor of Family Practice	Pediatrics	Sheridan, WY
WOOD, Charles	Clinical Associate Professor of Family Practice	Obstetrics/ Gynecology	Casper, WY
YORDY, Gary	Clinical Assistant Professor of Family Practice	Pathology	Cheyenne, WY

YORK, Robert

Clinical Assistant
Professor of
Family Practice

Family
Practice

Rawlins, WY

YOUMANS, Jerry

Clinical Associate
Professor of
Family Practice

Internal
Medicine

Casper, WY